



## **Clermont County Public Health**

Prevent. Promote. Protect.

March 31, 2023

Re: Submitting Septic Rehab Bids

Dear Installer,

All itemized bids for Septic Rehab jobs must be returned to CCPH and a copy of the bid should be provided to the homeowner. Bids can be emailed to [kstapleton@clermontcountyohio.gov](mailto:kstapleton@clermontcountyohio.gov), faxed to 513-732-7936, or mailed/dropped off to our office at 2275 Bauer Road, Batavia, OH 45103.

After the work passes final inspection and the homeowner is satisfied with the work, you must submit a final invoice and a notarized contractor's affidavit and waiver of all liens. Payment requests will be processed as soon as they are received and in most cases, payment will be made in approximately two to three weeks.

If you have any questions about the grant job process or requirements, please call or email me.

Sincerely,

Katrina Stapleton

513-732-7601

[kstapleton@clermontcountyohio.gov](mailto:kstapleton@clermontcountyohio.gov)

Job description for septic alteration at: Ernest Ward  
410 Bear Creek Road  
Felicity, OH 45120  
513-646-7622

- Alteration Permit (\$235.00)
- All household plumbing needs to be routed to septic (sink, laundry etc.) plumbing permit required if fixtures need to be connected (\$105.00)
- Septic electrical permit (\$35.35) and inspection will be required
- Grade, seed and straw areas disturbed by construction
- Remove all construction debris and surplus material from the property and leave the property in a neat and broom clear condition upon completion of work
- Pre-construction conference required
- A new building sewer with clean out installed from home to existing ATU
- A new building sewer from laundry line to ATU
- A new electrical service from home to ATU
- Must verify Jet timer works or replace
- Septic electrical inspection will be required
- Uncover trash compartment of ATU and seal new riser to grade with lid
- Pump ATU
- Replace ATU Jet motor with JET OEM motor
- Use approved electrical plug on Jet motor
- Replace motor compartment lid with properly vented lid
- Uncover clarifier compartment of ATU and seal new riser to grade with lid
- Verify inlet and outlet baffles are sound or correct
- Replace upflow filter with new Coate upflow filter and discharge line with animal guard
- Use Clermont County Installation Manual for guidance

**Bids due May 1, 2023**



Install new discharge line to daylight.

ATU. Repair/replace components as listed in statement of work

