



## **Clermont County Public Health**

Prevent. Promote. Protect.

### **Clermont County General Health District Board of Health Meeting**

The Clermont County Board of Health held its monthly meeting on January 12, 2022. Janet Rickabaugh, President, called the meeting to order at 6:30 PM. Dr. Rickabaugh led the Board Members and guests in the Pledge of Allegiance.

**Call to Order:**            Dr. Janet Rickabaugh, present            Dr. Joseph Khan, present  
                                 Andrew Crum, absent                        Dennis Brown, present  
                                 Eric Heiser, absent

Others present included Tim Kelly, Assistant Health Commissioner of Environmental Services; Tara Jimison, Director of Nursing; Maalini Vijayan, Assistance Health Commissioner Community Health Services; Robert Wildey, Director of Water and Waste; Brian Williamson, Director of Environmental Health; Dr. James Kaya, Medical Director; Katrina Stapleton, Fiscal Officer; Megan Young, Administrative Assistant and others as listed on Attachment #1.

#### **CONSENT AGENDA:**

Mr. Kelly stated a consent agenda was prepared for the Board and asked if any member wanted items moved to the non-consent agenda for further discussion and consideration. No members requested further discussion of items on the consent agenda. Mr. Kelly recommended approval of the following items:

1. **Approval of Board of Health Meeting Minutes for December 8, 2021-** Recommendation to approve the minutes from the December 8, 2021 Board of Health Meeting.
2. **Blackwater Holding Tank Variance Extension Request-** Recommendation to approve extending the variance for a black water holding tank for an additional month.
  - 2.1. Wolfson- 3976 Greenbriar, Batavia Township (38-V-21)
  - 2.2. CCET, LLC- 880 Roundbottom Road, Union Township (44-V-21)
3. **Approval of Amendment of Contract with Mercy Health- Clermont Hospital LLC for Bloodborne Infectious Disease Prevention Services-** Recommendation to approve amendment to extend the end date of the contract with Mercy Health- Clermont Hospital LLC for bloodborne infectious disease prevention services to February 28, 2023. (Attachment #2)
4. **Approval of Modification Agreement with Auditor of State Keith Faber and Charles E. Harris & Associates, Inc-** Recommendation to approve a modification agreement with Auditor of State Keith Faber and Charles E. Harris & Associates, Inc. decreasing the annual audit cost by \$2,508 due to change in accounting principles from GAAP to AOS regulatory basis pending Prosecutor approval. (Attachment #3)

Mr. Brown made a motion to approve consent agenda items #1 through #4. Dr. Khan seconded the motion. The vote was all ayes; motion carried.

**NON-CONSENT AGENDA:**

**Variances:**

**Isolation Distance- Hughes- 2149 Laurel Lindale RD, Monroe Township (1-V-22)** - Mr. Kelly stated Chris Hughes requested an isolation distance variance for a room addition to be constructed five feet nine inches from the edge of the septic tank for the leach line at 2149 Laurel Lindale RD, Monroe Township (1-V-22) Staff recommended approval.

Charlie Hughes, a representative for the property added that no additional bathrooms would be connected to the system and the system did not have a history of failures. The addition would be constructed on a post pillar foundation to minimize the risk of damage to the system during construction.

Dr. Khan made a motion to approve the isolation distance variance request for a room addition to be constructed five feet nine inches from the edge of septic tank of the septic system at 2149 Laurel Lindale RD, Monroe Township (1-V-22) Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #4)

**Public Comment-** None at this time.

**Approval of Sick Leave Utilization Reward Program-** Mr. Kelly reminded the Board that the sick leave utilization reward program for 2021 was approved last January. He noted the agency had been lenient and allowed staff to work from home during quarantine periods in 2020 which resulted in a substantial decrease in sick leave used in 2020 as compared to previous years.

Ms. Stapleton presented the agency's sick leave usage for the year. She indicated the agency had an increase in the average sick leave used per full-time equivalent from 34.25 hours in 2020 to 52 hours in 2021; which included 2 maternity leaves and 1 critical illness FML event. Despite the increase, the per FTE average for 2021 was still slightly below the average usage for the past 5 years with the exception of 2020.

Ms. Stapleton stated nineteen staff members were eligible to convert sick leave hours to personal leave and twenty-four employees were eligible for the annual sick leave reward. This represents 68% of the thirty-five eligible staff. Sixteen of the eligible staff used zero hours of sick leave in 2021.

16 hours or less-\$500: Jennifer Bauer, Tyler Braasch, Scott Bradley, Caroline Brown, Megan Davish, Douglas Disbennett, David Dumford, Betty Fitzpatrick, Orion Holden, Tom Racke, Marcella Ranieri, Keith Robinson, Paul Sanders, Katrina Stapleton, Meranda Tripp, and Kimberly Williams

Prorated 12.8 hours or less-\$400: Katherine Schneider

Prorated 6.4 hours or less-\$200: Kevin Cooper

40 hours or less-\$200: Cheryl Adams, Charles Benjamin, Mark Owens, Linda Fultz, and Lisa Streuer

Prorated 14.4 hours or less-\$180: Kara Hoerth

This represented a total of \$9,780.00 that would be paid to employees for good attendance. Mr. Kelly reminded the Board that the sick leave reward program is approved on a year-to-year basis and requested the Board approve the continuation of the sick leave reward program for 2022.