



Clermont County Public Health

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Clermont County General Health District Board of Health Meeting

The Clermont County Board of Health held its monthly meeting on December 8, 2021. Janet Rickabaugh, President, called the meeting to order at 6:30 PM. Dr. Rickabaugh led the Board Members and guests in the Pledge of Allegiance.

Call to Order: Dr. Janet Rickabaugh, present Dr. Joseph Khan, absent
Andrew Crum, present Dennis Brown, present
Eric Heiser, present

Others present included Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner; Robert Wildey, Director of Water and Waste; Dr. James Kaya, Medical Director; Megan Young, Administrative Assistant 1; Katrina Stapleton, Fiscal Officer; and others listed on Attachment #1.

CONSENT AGENDA:

Ms. Nesbit presented a consent agenda and asked if any member wanted items moved to the non-consent agenda for further discussion and consideration. No request for further discussion of the consent agenda was made. Ms. Nesbit recommended approval of the following items:

- 1) **Approval of Board of Health Meeting Minutes for November 10, 2021-** Recommendation to approve the minutes from the November 10, 2021 Board of Health Meeting.
- 2) **Blackwater Holding Tank Variance Extension Request-** Recommendation to approve extending the variance for a black water holding tank for an additional month.
 - a) Wolfson- 3976 Greenbriar, Batavia Township (38-V-21)
 - b) CCET, LLC- 880 Roundbottom Road, Union Township (44-V-21)
- 3) **Approval to Appoint Ryan Peltier as an Environmental Health Specialist 1 in the Environmental Health and Water and Waste Divisions-** Recommendation to appoint Ryan Peltier as an Environmental Health Specialist 1 in the Environmental Health and Water and Waste Divisions at the salary indicated on the attached salary sheet. (Attachment #2)
- 4) **Approval to Rescind the Appointment of Ashley Hanson as an Office Specialist 1 in the Administration Division-** Recommendation to rescind the appointment of Ashley Hanson as an Office Specialist 1 in the Administration Division.
- 5) **Approval to Appoint Ariel Fronsoe as an Office Specialist 1 in the Administration Division-** Recommendation to appoint Ariel Fronsoe as an Office Specialist 1 in the Administration Division at the salary indicated on the attached salary sheet. (Attachment #3)
- 6) **Approval to Renew the Contract with the Ohio Department of Health for Medicaid Administrative Claiming (MAC)-** Recommendation to renew the contract with the Ohio Department of Health for Medicaid Administrative Claiming (MAC) effective 7/1/2021 through 6/30/2023. (Attachment #4)
- 7) **Approval of Service Agreement for Interpretation and Translation Services with Affordable Language Services -** Recommendation to approve the service agreement for interpretation and translation services with Affordable Language Services for one year. (Attachment #5)
- 8) **Approval to Renew the Software and Technology Licensing Agreement with ArmorVax LLC-** Recommendation to renew the software and technology licensing agreement with AmorVax LLC through 12/31/2022 pending Prosecutor Approval. (Attachment #6)

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Mr. Brown made a motion to approve consent agenda items #1 through #8. Mr. Heiser seconded the motion. The vote was all ayes; motion carried.

NON-CONSENT AGENDA:

Variations Requests:

Isolation Distance for Case- 2649 State Route 222, Monroe Township (45-V-21) - Ms. Nesbit reported Mark and Betty Case requested to rebuild an existing porch which was less than ten feet from the septic tank at 2649 State Route 222, Monroe Township (45-V-21). Staff recommended approval since the new porch would be the same size and distance from the system as the existing porch.

Mr. Crum made a motion to approve the request to rebuild an existing porch less than ten feet from the septic tank at 2649 State Route 222, Monroe Township (45-V-21). Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #7)

Isolation Distance for Willis- 6390 State Route 727, Wayne Township (46-V-21) - Ms. Nesbit stated Rhonda Willis requested approval to construct a sunroom four feet from the leach lines at 6390 State Route 727, Wayne Township (46-V-21). Construction had already started and staff observed tracks from heavy equipment driven over the leach lines. Since construction was already underway and any damage to the system had already occurred, staff recommended approval.

Steven Cole, representative for the homeowner, stated Ms. Willis was prepared to repair the system should it begin to malfunction.

Mr. Crum made a motion to approve the request to construct a sunroom four feet from the leach lines at 6390 State Route 727, Wayne Township (46-V-21). Mr. Heiser seconded the motion. The vote was all ayes; motion carried. (Attachment #8)

PUBLIC COMMENT:

No members of the public were present to offer comment.

NON-CONSENT AGENDA:

Appointment of a Board of Health Member to the Strategic Planning Committee- Ms. Nesbit requested the Board nominate a member to serve on the agency's Strategic Planning Committee. She explained the commitment required attendance at several meeting, which would likely be held virtually.

Mr. Crum made a motion to appoint Mr. Brown to the Strategic Planning Committee. Mr. Heiser seconded the motion. The vote was all ayes; motion carried.

Approval of an Increase in the 2021 Estimated Resources and Appropriations in Fund 7301 (Environmental Fund) - Ms. Nesbit requested the Board increase the 2021 estimated resources and appropriations in Fund 7301 (Environmental Fund) by \$80,000 to reflect increased COVID-19 grant awards received throughout the year.

Mr. Crum made a motion to increase the 2021 estimated resources and appropriations in Fund 7301 (Environmental Fund) by \$80,000. Mr. Brown seconded the motion. The vote was all ayes, motion carried. (Attachment #9)

Approval to Request Advancement of all Available Township and Village Monies- Ms. Nesbit requested the Board approve the request for the advancement of all available township and village monies.

Mr. Crum made a motion to approve the request for the advancement of all available township and village monies. Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #10)

Approval and Payment of Bills- Ms. Nesbit presented the Health District's bills for consideration. Following the Board's review and discussion, Mr. Heiser made a motion to pay the bills as presented. Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #11)

Adoption of Resolution 17-21 Declaring Properties Public Health Nuisances- Ms. Nesbit presented the addresses of five properties to be considered public health nuisances as stated on Attachment A of Resolution 17-21 declaring public health nuisances and ordering abatement of nuisances at the identified properties.

Following a review and discussion, Mr. Crum made a motion to adopt Resolution 17-21 declaring the properties listed on Attachment A public health nuisances, to declare the resolution an emergency order, and to waive the required three readings. The motion further stated if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #12)

DISCUSSION:

Cash Basis Accounting- Ms. Nesbit recalled that several years ago the County Auditor asked the agency present its finances using Generally Accepted Accounting Practices (GAAP). Due to the some of the reporting requirements the County Auditor had to prepare the agency's financial statements; however, the 2020 statements were not prepared accurately. Due to staffing changes, the County Auditor was changing their audit process and suggested Public Health again report its finances on a cash basis of accounting.

Ms. Nesbit noted GAAP was not a requirement for the agency and moving back to a cash basis of accounting would allow Ms. Stapleton to prepare the agency's financial statements. Changing the accounting presentation would also lower the cost of the annual audit. Ms. Nesbit would bring a contract modification before the Board for approval once received.

COVID-19 Discussion- Ms. Nesbit stated that in addition to high daily COVID case counts, staff were now handling numerous outbreaks in long-term care facilities. Public Health Nurses were assisting with administering booster doses in long-term care facilities and other congregate settings with high risk populations. There was an increase in the number of first time doses administered, which Ms. Nesbit felt was encouraging. However, she anticipated cases to continue to surge through the holidays. The agency would be receiving help from a junior epidemiologist from the CDC foundation to help with disease investigation.

ADJOURNMENT:

Mr. Crum made a motion to adjourn the meeting at 6:43 PM. Mr. Heiser seconded the motion. The vote was all ayes; motion carried.


SECRETARY


RESPECTFULLY SUBMITTED