



Clermont County Public Health

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Clermont County General Health District Board of Health Meeting

The Clermont County Board of Health held its monthly meeting on October 10, 2020. Janet Rickabaugh, President, called the meeting to order at 6:30 PM. Dr. Rickabaugh led the Board Members and guests in the Pledge of Allegiance.

Call to Order: Dr. Janet Rickabaugh, present Dr. Joseph Khan, present
Andrew Crum, present Dennis Brown, present
Eric Heiser, present

Others present included Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner; Tara Jimison, Director of Nursing; Maalinii Vijayan, Director of Environmental Health; Robert Wildey, Director of Water and Waste; Bethany Bertsch, Administrative Assistant and others as listed on Attachment #1.

CONSENT AGENDA:

Ms. Nesbit stated a consent agenda had been prepared for the Board of Health and requested whether any Board Member wanted any items removed from the consent agenda for further discussion and consideration. No items were requested to be moved from the consent agenda. Ms. Nesbit recommended approval of the following consent agenda items:

1. **Variiances Black Water Holding Tank Extension Requests-** Recommendation to approve extending the variance for a black water holding tank for an additional month.
 - a. Schneider- 4177 Amelia Olive Branch Rd., Batavia Township (31-V-19)
 - b. Smith- 1928 Swings Corner Point Isabel Rd., Tate Township (2-V-20)
 - c. Kennard- 7252 Thompson Rd., Goshen Township (11-V-19)
2. **Approval of Termination of Zoe Moore-Runck, Sanitarian-In-Training in the Environmental Health Division-** Recommendation to approve termination of Zoe Moore-Runck during her probationary period as a Sanitarian-In-Training in the Environmental Health and Water and Waste Divisions.
3. **Approval to Appoint Tara Jimison to the Full-Time Director of Nursing Position in the Nursing Division-** Recommendation to promote Tara Jimison to the Director of Nursing Position in the Nursing Division at the salary indicated on the attached salary sheet. (Attachment #2)
4. **Approval to Appoint Tyra Scherer to the Full-Time Epidemiologist Position in the Nursing Division-** Recommendation to appoint Tyra Scherer to the Full-Time Epidemiologist Position in the Nursing Division at the salary indicated on the attached salary sheet. (Attachment #3)
5. **Approval to Appoint Claudia Kadon to the Full-Time Sanitarian-In-Training Position in the Environmental Health Division-** Recommendation to appoint Claudia Kadon to the Full-Time Sanitarian-In-Training Position in the Environmental Health Division at the salary indicated on the attached salary sheet. (Attachment #4)

6. **Approval to Appoint Barbara Hagens-Sansberry, Lauren Quante, and Carla Powell to the Temporary Contact Tracer Coordinator Positions in the Nursing Division-** Recommendation to appoint Barbara Hagens-Sansberry, Lauren Quante, and Carla Powell to the Temporary Contact Tracer Coordinator Positions in the Nursing Division at the salaries indicated on the attached salary sheets. (Attachments #5-7)
7. **Approval to Appoint Margaret Loftus, Michelle Lorenz, and Melanie Ross to the Temporary Contact Tracer Positions in the Nursing Division-** Recommendation to appoint Margaret Loftus, Michelle Lorenz, and Melanie Ross to the Temporary Contact Tracer Positions in the Nursing Division for the COVID-19 response at the salaries listed on the salary sheets. (Attachments #8-10)
8. **Approval of Subordination of Mortgage for James C. Raymond III and Amy J. Raymond at 3535 Island Trail-** Recommendation to approve subordination of mortgage for James C. Raymond III and Amy J. Raymond. (Attachment #11)
9. **Approval of Board of Health Meeting Minutes for September 9, 2020-** Recommendation to approve the minutes from the September 9, 2020 Board of Health Meeting.

Mr. Brown made a motion to approve consent agenda items #1 through #9. Dr. Khan seconded the motion. The vote was all ayes; motion carried.

NON-CONSENT AGENDA:

Variances:

Connect a New Home to an Existing Household Sewage Treatment System: 3 to 4 bedroom- 105 Judd Rd., Batavia Township (22-V-20)- Ms. Nesbit stated Dave Forthuber requested a variance to convert a two car attached garage into a recreation room with a full bathroom; the conversion would change the home from a three bedroom to a four bedroom on the existing gravelless leach line system at 105 Judd Rd., Batavia Township (22-V-20). Staff recommended approval.

Mr. Forthuber stated Paul Sanders, Registered Sanitarian in the Water and Waste Division, inspected the system for the conversion and read a letter of approval received from Batavia Township.

Mr. Heiser made a motion to approve the variance request to convert an attached two car garage into a recreation room with a full bathroom to the existing system at 105 Judd Rd., Batavia Township (22-V-20). Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #12)

Isolation Distance- 3545 Weaver Rd., Jackson Township (23-V-20)- Ms. Nesbit stated Joseph and Audrey Mullins requested an isolation distance variance to construct a deck four feet six inches from the septic tank of the existing leach line system at 3545 Weaver Rd., Jackson Township (23-V-20). Staff recommended approval.

Mr. Brown made a motion to approve the isolation distance variance request to construct a deck four feet six inches from the septic tank of the existing leach line system at 3545 Weaver Rd., Jackson Township (23-V-20). Dr. Khan seconded the motion. The vote was all ayes; motion carried. (Attachment #13)

Septic Tank Located within 100 Year Flood Plain- 880 Round Bottom Rd., Union Township (25-V-20)- Ms. Nesbit stated CCET LLC requested to install a septic tank within a 100 year flood plain for a commercial railroad operation building at 880 Round Bottom Rd., Union Township (25-

V-20). She indicated the top of the septic tank would be at 522 feet and the top of the risers would be 523 feet. Staff recommended approval.

Mr. Brown asked if the risers would be installed before or after construction was complete. Mr. Jeff Stine P.E., local agent in representation of CCET LLC., stated the risers would be installed during the construction of the commercial building.

Mr. Heiser made a motion to approve the variance requesting to install a septic tank and risers within a 100 year flood plain at 880 Round Bottom Rd., Union Township (25-V-20). Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #14)

Connect a Room Addition to an Existing Household Sewage Treatment System and Isolation Distance-2198 Dean Rd., Tate Township (24-V-20)- Ms. Nesbit stated Tracy Robinson requested a variance to add a bedroom, bringing the bedroom total of the home to four, and an isolation distance variance to add a deck seven feet five inches and nine feet five inches on two sides of the septic tank of the existing sand filter system at 2198 Dean Rd., Tate Township (24-V-20). Staff recommended approval.

Dr. Khan made a motion to approve the variance requesting the addition of a bedroom and an isolation distance from a new deck to the existing septic tank at 2198 Dean Rd., Tate Township (24-V-20). Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #15)

Public Hearing on Proposed Revision to the 2020 Environmental Health Fees- Ms. Nesbit informed the Board that a correction was made reducing the government/tax supported school swimming pool, spa, or special use pool fee prior to sending the proposed program fees for 2021 to businesses. Ms. Nesbit opened the hearing on the proposed revisions to the 2021 Environmental Health Fees. She stated all public hearing notices were sent to licensees on September 17-18, 2020, giving 20 days' notice of the hearing on the fees. She reviewed the proposed fees for risk levels I, II, III, and IV food service operations or retail food establishments; vending food service; temporary food service operations or retail food establishments; mobile food service operations or retail food establishments; individual public swimming pools, public spas, or special use pools; government or tax supported school swimming pools, spas, or special use pools; recreational vehicle parks; recreation camps; combined park camps; temporary recreational vehicle parks, recreation camps, or combined park camps; tattooing, body piercing or combined body art service establishments; and resident camps.

Ms. Nesbit added that the notifications also provided the opportunity for comments to be sent via phone, email, or mail. She stated no comments were received from license holders and the hearing was closed.

Second Reading of a Resolution Establishing Revised License Fees for Risk Levels I, II, III, and IV Food Service Operations or Retail Food Establishments; Vending Food Service; Temporary Food Service Operations or Retail Food Establishments; Mobile Food Service Operations or Retail Food Establishments; Individual Public Swimming Pools, Public Spas, or Special Use Pools; Government or Tax Supported School Swimming Pools, Spas, or Special Use Pools; Recreational Vehicle Parks; Recreation Camps; Combined Park Camps; Temporary Recreational Vehicle Parks, Recreation Camps, or Combined Park Camps; Tattooing, Body Piercing or Combined Body Art Service Establishments; and Resident Camps Pursuant to Ohio Revised Code Section 3709.09 and 3709.21- Ms. Nesbit proceeded with the second reading of the resolution by title only.

Approval to Create a Part-Time Harm Reduction Coordinator Position in the Nursing Division, Create Ten COVID-19 Intern Positions in the Nursing Division and Update the Table of Organization- Ms. Nesbit stated the plan to create a local Bloodborne Infectious Disease Prevention Program had been delayed by the COVID-19 response. She indicated the contract with Hamilton County Public Health had been extended until the end of 2020. Ms. Nesbit requested to create a part-time Harm Reduction Coordinator position starting around 12-16 hours per week and adjusting as needed to sufficiently run the program. She also requested to create ten COVID-19 Intern positions, funded by the contact tracing grant or the COVID grant, to assist Nursing staff; potentially a job fair could be held for UC Clermont students to fill the positions. Ms. Nesbit indicated the Table of Organization would need to be updated to add the positions.

Dr. Khan made a motion to approve creating a Part-Time Harm Reduction Coordinator position in the Nursing Division, ten COVID-19 Intern positions in the Nursing Division and update the Table of Organization. Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #16)

Adoption of Resolution 12-20 Declaring Properties Public Health Nuisances- Ms. Nesbit presented the addresses of three properties to be considered public health nuisances as stated on Attachments A and B of Resolution 12-20 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at the identified properties.

Following a review and discussion, Dr. Khan made a motion to adopt Resolution 12-20 to declare the properties listed on Attachments A and B public health nuisances, to declare the resolution an emergency order, and to waive the required three readings. The motion further stated if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #17)

Approval and Payment of Bills- Ms. Nesbit presented the Health District's bills for consideration. Following the Board's review and discussion, Dr. Khan made a motion to pay the bills as presented. Mr. Brown seconded the motion. Dr. Rickabaugh, aye; Mr. Crum, abstained; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried. (Attachment #18)

DISCUSSION ITEMS:

Intern to Assist with Community Health Improvement Plan- Ms. Nesbit stated she was working on posting for an intern to assist the agency with the Community Health Improvement Plan (CHIP). She indicated as a result of the COVID-19 response, the agency had fallen behind on the Community Health Assessment (CHA)/CHIP/Strategic Plan cycle. She informed the Board that COVID-19 funding could not be used to fund the position but without the assistance she indicated the timeline for completion would not be met.

Update on COVID-19 Response- Ms. Nesbit announced Tara Jimison had transitioned into the role of Director of Nursing; Tara had stepped up from the Nursing Division's Epidemiologist position. Ms. Nesbit stated an update had been given to the Board of County Commissioners earlier in the day and discussed the current numbers of positive cases throughout the county. She indicated the agency was continuing to interview for contact tracers to assist with disease investigations and communications related to COVID-19. Ms. Nesbit stated the positions were being posted to Indeed but other avenues were also being explored to draw in candidates. She reported social distancing in


schools had been effective; however, sports exposures had contributed to rising case numbers, along with citizens tiring of social distancing. A discussion ensued on COVID-19.

November Board Meeting Scheduled for Tuesday November 10, 2020 Due to Veterans Day Holiday- Ms. Nesbit reminded the Board of the December 11, 2019 approval to reschedule the November meeting to Tuesday, November 10, 2020 for staff to observe the Veterans Day holiday.

ADJOURNMENT:

Mr. Brown made a motion to adjourn the meeting at 7:41 PM. Dr. Khan seconded the motion. The vote was all ayes; motion carried.


SECRETARY


RESPECTFULLY SUBMITTED