



Clermont County Public Health

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Clermont County General Health District Board of Health Meeting

The Clermont County Board of Health held its monthly meeting on July 8, 2020. Janet Rickabaugh, President, called the meeting to order at 6:30 PM. Dr. Rickabaugh led the Board Members and guests in the Pledge of Allegiance.

Call to Order:

Dr. Janet Rickabaugh, present
Andrew Crum, present
Eric Heiser, present

Dr. Joseph Khan, present
Dennis Brown, present

Others present included Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner; Jackie Lindner, Director of Nursing; Kelly Shepherd, Director of Plumbing; Robert Wildey, Director of Water and Waste; Dr. James Kaya, Medical Director; Katrina Stapleton, Fiscal Officer; Bethany Bertsch, Administrative Assistant and others as listed on Attachment #1.

CONSENT AGENDA:

Ms. Nesbit stated a consent agenda had been prepared for the Board of Health and requested whether any Board Member wanted any items removed from the consent agenda for further discussion and consideration. No items were requested to be moved from the consent agenda. Ms. Nesbit recommended approval of the following consent agenda items:

1. **Variations Black Water Holding Tank Extension Requests-** Recommendation to approve extending the variance for a black water holding tank for an additional month.
 - a. Schneider- 4177 Amelia Olive Branch Rd., Batavia Township (31-V-19)
 - b. Smith- 1928 Swings Corner Point Isabel Rd., Tate Township (2-V-20)
 - c. Thomas- 4707 Summerside Rd., Union Township (9-V-20)
 - d. Gast- 3823 Hank Woods, Pierce Township (12-V-20)
2. **Approval of Medical Director's Contract-** Recommendation to approve the contract with Dr. James Kaya for Medical Director services. (Attachment #2)
3. **Approval of Board of Health Meeting Minutes for June 10, 2020-** Recommendation to approve the minutes from the June 10, 2020 Board of Health Meeting.

Mr. Brown made a motion to approve consent agenda items #1 through #3. Mr. Heiser seconded the motion. The vote was Dr. Rickabaugh, aye; Mr. Crum, absent; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried.

NON-CONSENT AGENDA:

Variations:

Isolation Distance- 6235 Fay Ct., Miami Township (15-V-20)- Ms. Nesbit stated Patricia Holbert requested an isolation distance variance to construct a new deck with one pier eight feet from the edge of the dosing tank and one pier seven feet from the edge of the septic tank at 6235 Fay Ct., Miami Township (15-V-20). Staff recommended approval but requested caution be used when excavating near the septic system components.

Mr. Heiser made a motion to approve the isolation distance variance request to construct a new deck with two piers less than ten feet from the existing septic system components at 6235 Fay Ct., Miami Township (15-V-20). Dr. Khan seconded the motion. The vote was Dr. Rickabaugh, aye; Mr. Crum, absent; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried. (Attachment #3)

Isolation Distance- 3490 Concord Hennings Mill, Williamsburg Township (16-V-20)- Ms. Nesbit indicated Don and Lisa Anderson requested an isolation distance variance to install leach lines less than 50 feet from the stream bank on their property at 3490 Concord Hennings Mill, Williamsburg Township (16-V-20). Staff recommended approval.

Mr. Brown asked if the system was a new construction on the property. Mr. Wildey replied that it was newly constructed.

Mr. Brown made a motion to approve the isolation distance variance request to install a leach line system less than 50 feet from the stream bank at 3490 Concord Hennings Mill, Williamsburg Township (16-V-20). Dr. Khan seconded the motion. The vote was Dr. Rickabaugh, aye; Mr. Crum, absent; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried. (Attachment #4)

Connect a New Home to an Existing HSTS- 2550 Presley Ln., Wayne Township (17-V-20)- Ms. Nesbit stated Michael Wall requested a variance to connect a one bedroom pole barn apartment to the existing leach line system at 2550 Presley Ln., Wayne Township (17-V-20). Staff recommended disapproval.

Mr. Brown asked if the pole barn would be a permanent residence. Mr. Wildey indicated the building was being constructed with a one bedroom living space to be used as a residence.

Dr. Khan asked if the leach line system was currently being used. Mr. Wildey stated the system was in use.

Dr. Khan made a motion to table the request to connect a one bedroom pole barn apartment to the existing leach line system located at 2550 Presley Ln., Wayne Township (17-V-20) until the August 12, 2020 Board of Health meeting. The motion requested the presence of the homeowner and to receive more information on the existing system. Mr. Heiser seconded the motion. The vote was all ayes; motion carried.

Black Water Holding Tank Extension Requests- 7252 Thompson Rd., Goshen Township (11-V-19)- Ms. Nesbit indicated the homeowner at 7252 Thompson Rd., Goshen Township (11-V-20) received conditional occupancy approval in August 2019 and had black water holding tank variance extensions since April 2019. She stated a septic system had not yet been installed on the property. Ms. Nesbit reminded the Board that black water holding tanks were not meant to be used as a permanent system. She discussed possible options for action but recommended a letter be sent requesting the homeowners' presence at the August 12, 2020 meeting and an approval of this month's extension request.

Mr. Crum made a motion to approve the extension request for the black water holding tank variance at 7252 Thompson Rd., Goshen Township (11-V-19) with the contingency a letter be sent to request the homeowners' presence at the August 12, 2020 Board meeting to discuss the homeowners actions taken to complete the installation. Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #5)

Adoption of Resolution 09-20 Declaring Properties Public Health Nuisances- Ms. Nesbit presented the addresses of two properties to be considered public health nuisances as stated on Attachment A and B of Resolution 09-20 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at the identified properties.

Following a review and discussion, Dr. Khan made a motion to adopt Resolution 09-20 to declare the properties listed on Attachment A and B public health nuisances, to declare the resolution an emergency order, and to waive the required three readings. The motion further stated if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #6)

Approval and Payment of Bills- Ms. Nesbit presented the Health District's bills for consideration. Following the Board's review and discussion, Mr. Crum made a motion to pay the bills as presented. Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #7)

DISCUSSION ITEMS:

Update on Current Budget- Ms. Stapleton provided the Board with an update on the agency's budget. She indicated a decrease in revenue was first seen in April 2020. In April, 2020's revenue was down 1.73% from 2019 and 5.03% from 2018; in May, 2020's revenue was down 3.61% from 2019 and 8.71% from 2018 and in June, 2020's revenue was down 6.56% compared to 2019 and 10.53% from 2018. Ms. Stapleton stated the remaining budget was consistent with 2018 until June of this year; likely from increasing appropriation from the COVID and Contact Tracing grants, both of which had not yet been utilized. She indicated an increase of \$34,000 in payroll costs from last year but overall expenses had decreased by \$51,000 because the cost of consumables, like fuel, vaccine, and office supplies, had decreased with many staff members working remotely and services being suspended. She stated the cash balance and overall budget were currently in good standing. Ms. Stapleton reviewed with the Board which funds were most impacted by the Stay-at-Home orders, specifically the Swimming Pool, Preventative, Sewage, and RV Parks and Campground funds. She stated some deliverable grants, like PHEP (Public Health Emergency Preparedness Grant), would presumably rebound by the end of the year. The Injury Prevention fund was currently low on cash due to the Injury Prevention Coordinator being pulled to case investigations rather than completing deliverables. (Attachment #8)

Update on COVID-19- Ms. Nesbit reported to the Board COVID-19 positive case numbers had stabilized but towards mid-June the cases had begun to increase quickly. She stated more cases had been seen in younger populations recently and indicated the cause potentially derived from citizens not complying with orders and attending events with members outside of their homes. Ms. Nesbit explained ten contract tracers were hired to assist nursing staff with the task and funding had been received for contract tracing. She indicated most staff members were continuing to focus on the response and base funding for the response would run out after the next pay period. Ms. Nesbit stated she had recently met with superintendents from the counties local school districts to discuss plans for a return to school in the fall. She explained bussing would be one of the larger hurdles for school districts due to social distancing issues. Most districts indicated having plans available to citizens over the next couple of weeks but were not required to submit plans to the agency. Ms. Nesbit explained many of the Health Director's orders were extended until the State of Emergency was lifted or the order was rescinded or modified. Ms. Nesbit reviewed the new Public Health Alert System issued by the Governor, which would be updated each week and a discussion ensued on COVID-19.

ADJOURNMENT:

Dr. Khan made a motion to adjourn the meeting at 7:41 PM. Mr. Brown seconded the motion. The vote was all ayes; motion carried.

Aubanne Nesbit
SECRETARY

Bethany Beitch
RESPECTFULLY SUBMITTED