



## Clermont County Public Health

Prevent. Promote. Protect.

### Clermont County General Health District Board of Health Meeting

The Clermont County Board of Health held its monthly meeting on June 10, 2020. Janet Rickabaugh, President, called the meeting to order at 6:30 PM. Dr. Rickabaugh led the Board Members and guests in the Pledge of Allegiance.

**Call to Order:** Dr. Janet Rickabaugh, present                      Dr. Joseph Khan, present  
Andrew Crum, present    Dennis Brown, present  
Eric Heiser, present

Others present included Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner; Jackie Lindner, Director of Nursing; Maalini Vijayan, Director of Environmental Health; Kelly Shepherd, Director of Plumbing; Robert Wildey, Director of Water and Waste; Dr. James Kaya, Medical Director; Bethany Bertsch, Administrative Assistant and others as listed on Attachment #1.

#### CONSENT AGENDA:

Ms. Nesbit stated a consent agenda had been prepared for the Board of Health and requested whether any Board Member wanted any items removed from the consent agenda for further discussion and consideration. Mr. Brown requested item #6 be moved to the non-consent agenda for additional discussion. Ms. Nesbit recommended approval of the following consent agenda items:

1. **Variiances Black Water Holding Tank Extension Requests-** Recommendation to approve extending the variance for a black water holding tank for an additional month.
  - a. Kennard- 7252 Thompson Rd., Goshen Township (11-V-19)
  - b. Schneider- 4177 Amelia Olive Branch Rd., Batavia Township (31-V-19)
  - c. Smith- 1928 Swings Corner Point Isabel Rd., Tate Township (2-V-20)
  - d. Thomas- 4707 Summerside Rd., Union Township (9-V-20)
  - e. Gast- 3823 Hank Woods, Pierce Township (12-V-20)
2. **Approval to Promote Tomas Bela Perler-Tomboly to Registered Sanitarian I and Salary Increase-** Recommendation to appoint Tomas Bela Perler-Tomboly to a Registered Sanitarian I as a result of passing the exam and meeting qualifications for a Registered Sanitarian at the salary listed on the salary sheet. (Attachment #2)
3. **Approval to Appoint Yvonne Wallace, Ngozi Onyishi, Anita Rollins, Eric Marsh, Barbara Hagens-Sansberry, Cheryl Adams, Caroline Brown, Carla Powell, Lauren Quante, and Linda Turner as Temporary Contact Tracer(s) in the Nursing Division-** Recommendation to appoint Yvonne Wallace, Ngozi Onyishi, Anita Rollins, Eric Marsh, Barbara Hagens-Sansberry, Cheryl Adams, Caroline Brown, Carla Powell, Lauren Quante, and Linda Turner as Temporary Contact Tracers in the Nursing Division for the COVID-19 response at the salaries listed on the salary sheets. (Attachments #3-#12)
4. **Approval to Appoint Meranda Tripp as Sanitarian-In-Training in the Water and Waste Division-** Recommendation to appoint Meranda Tripp as Sanitarian-In-Training in the Water and Waste Division at the salary listed on the salary sheet. (Attachment #13)

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5. **Approval to Appoint Zoe Moore-Runck as Sanitarian-In-Training in the Environmental Health/Water and Waste Divisions-** Recommendation to appoint Zoe Moore-Runck as Sanitarian-In-Training in the Environmental Health and Water and Waste Divisions at the salary listed on the salary sheet. (Attachment #14)
7. **Approval of Clermont County Family and Children First MOU-** Recommendation to approve the Clermont County Family and Children First Memorandum of Understanding for July 1, 2020 through June 30, 2021. (Attachment #15)
8. **Approval of Request for Advancement of All Available Township and Village Monies-** Recommendation to approve request for advancement of all available township and village monies. (Attachment #16)
9. **Approval of Board of Health Meeting Minutes for May 13, 2020-** Recommendation to approve the minutes from the May 13, 2020 Board of Health Meeting.

Dr. Khan made a motion to approve the remaining consent agenda items. Mr. Crum seconded the motion. The vote was all ayes; motion carried.

**Hearing to Suspend or Revoke Registration of Septic Solutions-** Ms. Nesbit called to order the hearing to suspend or revoke the septic installer registration of Septic Solutions/Donald Johnson, 62 Sierra Ct., Batavia, Ohio 45103, at 6:32 PM and presented the protocol that would be followed for the hearing. Ms. Nesbit indicated the hearing concerned Septic Solutions/Donald Johnson's septic installer registration only and did not impact his registration as a service provider or septage hauler.

Mr. Wildey stated on February 20, 2020 Paul Sanders, Registered Sanitarian, performed a loan inspection at 2475 Bauer Road. He explained a curtain drain discharge line was redirected to a new discharge point without an alteration permit. The homeowner provided a receipt for the completed work showing Septic Solutions completed the installation. Mr. Wildey indicated this was a repeat offence of Septic Solutions performing work without permits.

Ms. Nesbit asked if Mr. Johnson had any questions for Mr. Wildey. Mr. Johnson stated he did not have any questions for Mr. Wildey

Ms. Nesbit asked if the Board had any questions for Mr. Wildey.

Mr. Heiser asked if there were any issues with the installation. Mr. Wildey indicated that the installation was completed correctly and resolved the problems with the system's drainage. He also indicated the repairs would have been acceptable had permits been pulled prior to installation.

Dr. Rickabaugh inquired if the permits had since been purchased. Mr. Wildey stated the permits had been purchased and the inspection was completed.

Mr. Crum asked if there had been any other issues with Septic Solutions. Mr. Wildey reported Septic Solution's registration was suspended in 2016 for working without permits, but no issues since then other than the installation in question.

Ms. Nesbit asked if the Board had any further questions for Mr. Wildey. The Board had no further questions.

Ms. Nesbit asked Mr. Johnson if he had testimony to provide to the Board.

Mr. Johnson stated he did not know the line Septic Solutions was working on required a permit. He indicated the work was done prior to realizing a permit was needed. Mr. Johnson implied the company had been performing work in Clermont County for 12 years and the company was not in business to disregard the rules but a mistake was made.

Ms. Nesbit asked if Mr. Wildey had questions for Mr. Johnson. Mr. Wildey stated he did not have questions for Mr. Johnson.

Ms. Nesbit asked if the Board had questions for Mr. Johnson. The Board did not have questions for Mr. Johnson.

Ms. Nesbit explained the Board had the option to deliberate in open session or enter deliberative session.

Mr. Crum made a motion to enter deliberative session with Ms. Nesbit, Mr. Wildey, Ms. Vijayan, Mr. Shepherd, Ms. Lindner, and Ms. Bertsch at 6:38 PM. Mr. Heiser seconded the motion. The vote was all ayes; motion carried.

Mr. Crum made a motion to come out of deliberative session at 7:09 PM. Dr. Khan seconded the motion. The vote was all ayes; motion carried.

Mr. Crum made a motion to order the suspension of Septic Solutions/Donald Johnson's registration as a Septic Installer effective June 11, 2020 until October 10, 2020. This order was the result of continued failure to obtain permits for work done on sewage treatment systems in accordance with Ohio Administrative Code 3701-29-09(B). The motion further stated that if at any time during the suspension period Septic Solutions performed work in Clermont County that required a Septic Installer Registration, action would be immediately sought via the Clermont County Prosecuting Attorney's Office for further prosecution. Mr. Heiser seconded the motion. The vote was all ayes; motion carried. (Attachment #17)

Ms. Nesbit stated all of the information concerning the action to suspend or revoke the registration of Septic Solutions/Donald Johnson as a Septic Installer had been heard. The hearing was closed at 7:10 PM.

**NON-CONSENT AGENDA:**

**6. Approval to Sign the Cities Readiness Initiative Contract Renewal with The Health Collaborative-** Ms. Nesbit explained the agency had partnered for several years with The Health Collaborative for regional support from the Cities Readiness Initiative Coordinator. She indicated discussions were occurring about contracting with Hamilton County Public Health for this position in the future instead of with The Health Collaborative. Ms. Nesbit stated Clermont County Public Health could then contract the use of the Cities Readiness Initiative Coordinator from Hamilton County Public Health with an increase of \$1,500 over the course of two years. Currently, the southwest Ohio region is the only region that has the regional public health coordinator position contracted out with another agency. In all of the other regions in Ohio the position is housed with a local public health agency and it is typically the agency that received the regional Public Health Emergency Preparedness funds. Ms. Nesbit requested approval to sign the Cities Readiness Initiative Contract Renewal with The Health Collaborative or Hamilton County Public Health, depending on which contract better suited the agency.

Mr. Crum made a motion to approve the Health Commissioner sign the Cities Readiness Initiative Contract with either The Health Collaborative or Hamilton County Public Health. Dr. Khan seconded the motion. The vote was all ayes; motion carried.

**Variances:**

**Connect a Room Addition to an Existing HSTS- 5582 Newtonville Hutchinson Rd., Stonelick Township (14-V-20)-** Ms. Nesbit stated Toni Wuebbeling requested a variance to convert a garage into a sitting room and bathroom on the existing gravelless leach line system at 5582 Newtonville Hutchinson Rd., Stonelick Township (14-V-20). Staff recommended disapproval.

A representative of the homeowner stated the addition was to give added space and widen doorways for his elderly mother-in-law who required the use of a walker.

Mr. Heiser made a motion to approve the variance request to connect a sitting room and bathroom conversion to the existing system at 5582 Newtonville Hutchinson Rd., Stonelick Township (14-V-20). Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #18)

**Approval of Updated Section 04.10 Public Health Emergency Response (PHER) COVID-19 of the Manual of Personnel Policies-** Ms. Nesbit indicated Section 04.10 Public Health Emergency Response (PHER) COVID-19 of the Manual of Personnel Policies was approved to be added by the Board at the May 13, 2020 meeting. The policy detailed hiring part-time temporary contact tracers. She stated a discussion with the Auditor's Office led to the removal of the part-time description from the policy. She explained tracers would work the needed hours each week to complete their assigned calls and would not require a set amount of hours be worked. Ms. Nesbit requested approval of the update to Section 04.10 Public Health Emergency Response (PHER) COVID-19 of the Manual of Personnel Policies.

Mr. Brown made a motion to approve the update to Section 04.10 Public Health Emergency Response (PHER) COVID-19 of the Manual of Personnel Policies. Dr. Khan seconded the motion. The vote was all ayes; motion carried. (Attachment #19)

**Approval to Discontinue the Manufactured Home Park Inspection Program with the Ohio Department of Commerce-** Ms. Nesbit reminded the Board of the February meeting discussion of concerns with the Manufactured Home Park Inspection Program with the Ohio Department of Commerce. She indicated the agency would like to discontinue participation in the program and stated the Department of Commerce had enough inspectors to complete the inspections covered by Clermont County Public Health's Sanitarians. Ms. Nesbit reported the agency would complete the contractual obligation through the current contracted season and requested approval to discontinue the Manufactured Home Park Inspection Program with the Ohio Department of Commerce.

Mr. Crum made a motion to approve discontinuing the Manufactured Home Park Inspection Program with the Ohio Department of Commerce. Mr. Brown seconded the motion. The vote was all ayes; motion carried.

**Approval to Increase the 2020 Estimated Resources and Appropriations in Fund 7301 (Environmental Fund)-** Ms. Nesbit stated \$208,327.00 was awarded for the Contact Tracing Grant; \$115,750.00 would be used to fund contact tracing salaries, \$75,507.00 would be used to fund benefits, and \$17,070.00 would be used for purchased services. Ms. Nesbit requested approval to

increase the 2020 Estimated Resource and Appropriations in Fund 7301 (Environmental Health) by \$208,327.00.

Mr. Brown made a motion to approve the increase to the 2020 Estimated Resources and Appropriations in Fund 7301 (Environmental Health) by \$208,327.00. Mr. Heiser seconded the motion. The vote was all ayes; motion carried. (Attachment #20)

**Adoption of Resolution 08-20 Declaring Properties Public Health Nuisances-** Ms. Nesbit presented the addresses of five properties to be considered public health nuisances as stated on Attachment A and B of Resolution 08-20 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at the identified properties.

Following a review and discussion, Dr. Khan made a motion to adopt Resolution 08-20 to declare the properties listed on Attachment A and B public health nuisances, to declare the resolution an emergency order, and to waive the required three readings. The motion further stated if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #21)

**Approval and Payment of Bills-** Ms. Nesbit presented the Health District's bills for consideration. Following the Board's review and discussion, Mr. Crum made a motion to pay the bills as presented. Dr. Khan seconded the motion. The vote was all ayes; motion carried. (Attachment #22)

#### **DISCUSSION ITEMS:**

**Village of Batavia Feral Cat Complaint-** Ms. Nesbit stated a letter was emailed addressed to Dr. Rickabaugh and the Board indicating the Village of Batavia's complaint of feral cats. She informed the Board of the agency's responsibility to review rabies cases but not issues with feral cats. Ms. Nesbit had rabies reports pulled as far back as March 2020 for cat bite incidents. She indicated only one of the four reported cat bites was from a stray cat; all others were listed as pets. Ms. Nesbit stated she would address the complaint any way the Board preferred. The Board decided a letter should be sent to the Village of Batavia from the Health Commissioner stating the complaint was discussed and state responsibility of the agency to rabies when dealing with cat populations.

**Update on COVID-19-** Ms. Nesbit stated contract tracers were being hired to give staff the ability to transfer back into some regular agency responsibilities. She indicated staff had been going above and beyond with the COVID -19 response. She wanted to thank all agency divisions for their response support. Ms. Nesbit indicated Ms. Stapleton would attend the July 8, 2020 meeting to discuss budget projections for the agency and the use of cash reserves. She stated a trend change had started to occur and since businesses had re-opened more positive cases had been reported in younger populations throughout the county. Ms. Nesbit indicated case numbers were steady and increased testing was occurring in nursing homes. Ms. Lindner stated two nursing facilities in the county were tested by the National Guard. Ms. Nesbit reported the agency would work with the federally qualified healthcare clinic, HealthSource, to provide a place for citizens without a medical home. She indicated a planning meeting would be held on Monday June 15, 2020 with Ms. Vijayan and school superintendents to discuss re-opening local school districts in the fall.

Mr. Crum asked if the positive active case numbers on Worldometers.info were accurate. Ms. Nesbit stated the data on the agency's website was updated every day at 2pm. She reviewed the current case numbers from the website as 237 total positive cases, 6 deaths, 46 active cases, and 191 cases recovered.

Mr. Crum asked if anyone in Clermont County had been on ventilators. Ms. Nesbit stated there had been positive citizens hospitalized on ventilators.

Dr. Khan asked how many citizens had been hospitalized in the county. Ms. Nesbit indicated the number of patients in the hospital with COVID-19 was small and Ms. Lindner confirmed the low number of current hospitalized patients.

Mr. Crum asked if a spike in positive cases was expected due to current protests. Ms. Nesbit stated protests started a week prior; therefore, she indicated the next two incubation cycles would have to be reviewed for a spike. A discussion occurred about higher numbers being reported in other counties throughout the state.

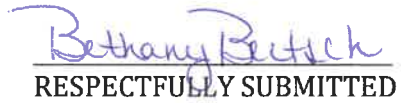
**BOARD OF HEALTH EDUCATION:**

**COVID-19 Discussion-** At 7:32 PM, Ms. Nesbit opened discussion on updates of COVID-19 to the Board of Health. A discussion occurred that concluded at 7:43 PM.

**ADJOURNMENT:**

Mr. Heiser made a motion to adjourn the meeting at 7:44 PM. Mr. Brown seconded the motion. The vote was all ayes; motion carried.

  
SECRETARY

  
RESPECTFULLY SUBMITTED