



## Clermont County Public Health

Prevent. Promote. Protect.

### Clermont County General Health District Board of Health Meeting

The Clermont County Board of Health held its monthly meeting on March 11, 2020. Janet Rickabaugh, President, called the meeting to order at 6:30 PM. Dr. Rickabaugh led the Board members and guests in the Pledge of Allegiance.

**Call to Order:** Dr. Janet Rickabaugh, present                      Dr. Joseph Khan, present  
Andrew Crum, present    Dennis Brown, present  
Eric Heiser, absent

Others present included Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner; Jackie Lindner, Director of Nursing; Maalinii Vijayan, Director of Environmental Health; Kevin Jester, Director of Plumbing; Robert Wildey, Director of Water and Waste; Bethany Bertsch, Administrative Assistant and others as listed on Attachment #1.

#### CONSENT AGENDA:

Ms. Nesbit stated a consent agenda had been prepared for the Board of Health and requested whether any Board Member wanted any items removed from the consent agenda for further discussion and consideration. No items were requested to be moved from the consent agenda. Ms. Nesbit recommended approval of the following consent agenda items:

1. **Variiances Black Water Holding Tank Extension Requests-** Recommendation to approve extending the variance for a black water holding tank for an additional month.
  - a. Kennard- 7252 Thompson Rd., Goshen Township (11-V-19)
  - b. Schneider- 4177 Amelia Olive Branch Rd., Batavia Township (31-V-19)
  - c. Smith- 1928 Swings Corner Point Isabel Rd., Tate Township (2-V-20)
2. **Approval of Amendment to Health Commissioner's Contract-** Recommendation to approve the amendment to the Health Commissioners contract as negotiated during the February 12, 2020 executive session. (Attachment #2)
3. **Approval of Contract for Translation Services with Charles D. Roberts Jr.-** Recommendation to approve the contract renewal with Charles Roberts Jr. for Spanish translation services for two years at the same rate as the prior contract. (Attachment #3)
4. **Approval to Apply for Interact for Health Opioid Harm Reduction Grant-** Recommendation to apply to the Interact for Health Opioid Harm Reduction Request for Proposal to support local harm reduction planning and implementation in Clermont County.
5. **Approval of Certification of State Subsidy Application/Annual Financial Report-** Recommendation to approve the Certification of State Subsidy application and the Annual Financial Report. (Attachment #4)
6. **Approval to Apply for COVID-19 Subsidy Funding Opportunity with Ohio Department of Health-** Recommendation to apply for COVID-19 Subsidy Funding from the Ohio Department of Health for assistance with the cost of outbreak planning and response in Clermont County.

**7. Approval of Board of Health Meeting Minutes for February 12, 2020-** Recommendation to approve the minutes from the February 12, 2020 Board of Health Meeting.

Dr. Khan made a motion to approve consent agenda items #1 through #7. Mr. Crum seconded the motion. The vote was all ayes; motion carried.

**NON-CONSENT AGENDA:**

**Approval to Change Status from Part-Time to Full-Time Administrative Assistant I Position in the Administration Division and Update the Organizational Chart-** Ms. Nesbit requested to change the status of the Administrative Assistant I position from Part-Time to Full-Time in the Administration Division to assist with the heavy workload in the agency and update the Organizational Chart to reflect the change.

Mr. Brown made a motion to approve changing the status of the Administrative Assistant I position from Part-Time to Full-Time in the Administration Division and update the Organizational Chart. Dr. Khan seconded the motion. The vote was all ayes; motion carried. (Attachment #5)

**Approval to Change Status of Bethany Bertsch from Part-Time to Full-Time Administrative Assistant I in the Administration Division-** Ms. Nesbit requested approval to change the status of Bethany Bertsch from Part-Time to Full-Time Administrative Assistant I in the Administration Division. Ms. Nesbit stated Ms. Bertsch was willing to make the change to Full-Time.

Dr. Khan made a motion approving the status change of Bethany Bertsch from Part-Time to Full-Time Administrative Assistant I in the Administration Division. Mr. Brown seconded the motion. The vote was all ayes; motion carried. (Attachment #6)

**Adoption of Resolution 05-20 Declaring Properties Public Health Nuisances-** Ms. Nesbit presented the addresses of five properties to be considered public health nuisances as stated on Attachment A and B of Resolution 05-20 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at the identified properties.

Following a review and discussion, Dr. Khan made a motion to adopt Resolution 05-20 to declare the properties listed on Attachment A and B public health nuisances, to declare the resolution an emergency order, and to waive the required three readings. The motion further stated if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #7)

**Approval and Payment of Bills-** Ms. Nesbit presented the Health District's bills for consideration. Following the Board's review and discussion, Mr. Crum made a motion to pay the bills as presented. Dr. Khan seconded the motion. The vote was all ayes; motion carried. (Attachment #8)

**DISCUSSION ITEMS:**

**Quality Improvement Projects-** Ms. Nesbit stated two types of quality improvement projects were completed during 2019, administrative and programmatic, to meet accreditation requirements. She explained three quality improvement projects were completed in 2019; the Board of Health Bylaws project, adopted last month by the Board as Resolution 03-20, the Itinerary project, and a project working to improve the Septic and Private Water Abandonment process. Ms. Nesbit gave a brief description of each project to the Board.

**Update on COVID-19-** Ms. Nesbit stated she had been participating in weekly conference calls with the Ohio Department of Health (ODH) to stay current with COVID- 19 updates. She informed the Board of four confirmed cases of the virus in Ohio at the time of the meeting and that one of the four cases was known to be community spread. Ms. Nesbit stated many calls were being received with provider and public questions. She explained a conference call would be held the following day with local school representatives to discuss possible school closures. Ms. Nesbit suggested if an event was not necessary to be held it needed to be cancelled; she stated the agency would lead by example by cancelling the 100 Years of Public Health Celebration. She explained Ohio Governor, Mike DeWine, would continue to make policy changes that would affect the community. Jackie Lindner, Director of Nursing, stated the division was working to get information to local health care providers, as well as support the public with their questions and concerns. A discussion ensued on COVID-19.

**ODH Public Swimming Pool Program Survey Report-** Ms. Nesbit stated the Ohio Department of Health representatives completed the Public Swimming Pool Program Survey on November 12, 2019. Ms. Nesbit acknowledged the Environmental Health Division for a successful pool survey. (Attachment #9)

**ODH Campground Program Survey Report-** Ms. Nesbit stated the Ohio Department of Health representatives completed the Campground Program Survey on November 6, 2019. Ms. Nesbit acknowledged the Environmental Health Division for a successful pool survey. (Attachment #10)

**BOARD OF HEALTH EDUCATION:**

**COVID-19 Discussion-** At 6:47 PM, Ms. Nesbit opened discussion on updates of COVID-19 to the Board of Health. A discussion occurred that concluded at 7:34 PM.

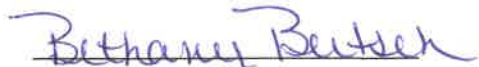
**ADDITIONAL INFORMATION:**

**District Advisory Council Meeting March 19, 2020 at 7:15pm-Dinner at 6:30pm-** Ms. Nesbit reminded the Board of the District Advisory Council Meeting scheduled for March 19, 2020 immediately following the Township Association Meeting which would start at 6:30 pm.

**ADJOURNMENT:**

Dr. Khan made a motion to adjourn the meeting at 7:42 PM. Mr. Crum seconded the motion. The vote was all ayes; motion carried.

  
Secretary

  
Respectfully Submitted