



Clermont County Public Health

Prevent. Promote. Protect.

Clermont County General Health District Board of Health Meeting

The Clermont County Board of Health held its monthly meeting on July 10, 2019. Janet Rickabaugh, President, called the meeting to order at 6:30 PM. Dr. Rickabaugh led the Board members and guests in the Pledge of Allegiance.

Roll Call: Dr. Janet Rickabaugh, present Dr. Joseph Khan, present
Andrew Crum, present Dennis Brown, present
Eric Heiser, present

Others present included Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner; Jackie Lindner, Director of Nursing; Maalini Vijayan, Director of Environmental Health; Kevin Jester, Director of Plumbing; Robert Wildey, Director of Water and Waste; Dr. James Kaya, Medical Director; Trina Stapleton, Fiscal Officer; Tyra Scherer, Health Educator; Bethany Bertsch, Administrative Assistant and others as listed on Attachment #1.

VARIANCES:

Keep a Well for Agricultural Use - 5266 Stonelick Williams Corner, Stonelick Township (33-V-19)- Ms. Nesbit stated Maria Keri requested to keep a well and cistern for agricultural use on her property at 5266 Stonelick Williams Corner, Stonelick Township (33-V-19). Staff recommended approval.

Mr. Heiser asked if the plumbing was disconnected from the private water system. Ms. Keri stated the plumbing had been disconnected.

Mr. Brown made a motion to approve the variance request to keep a well and cistern for agricultural use at 5266 Stonelick Williams Corner, Stonelick Township (33-V-19). Mr. Heiser seconded the motion. Dr. Rickabaugh, aye; Mr. Crum, absent; Mr. Heiser, aye; Dr. Khan, absent; Mr. Brown, aye; motion carried. (Attachment #2)

Isolation Distance- 1810 Antioch Rd., Tate Township (37-V-19)- Ms. Nesbit stated Georgette McKee requested an isolation distance variance for a swimming pool to be installed three feet four inches from the curtain drain of the septic system at 1810 Antioch Rd., Tate Township (37-V-19). Staff recommended disapproval.

Ms. McKee presented the Board with newly drawn plans showing the proposed swimming pool to have an isolation distance of six feet four inches from the curtain drain. Mr. Wildey confirmed the proposed plans changed the staff recommendation to approved.

Dr. Khan made a motion to approve the isolation distance variance request for a swimming pool to be installed six feet four inches from the curtain drain of the septic system at 1810 Antioch Rd., Tate Township (37-V-19). Mr. Brown seconded the motion. Dr. Rickabaugh, aye; Mr. Crum, absent; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried. (Attachment #3)

Connect a Room Addition to an Existing HSTS- 1146 Pickwick Dr., Goshen Township (36-V-19)- Ms. Nesbit stated Robert and Cynthia Jacobs requested a variance to convert a first floor living room into a bedroom with a bathroom on the existing septic system at 1146 Pickwick Dr., Goshen Township (36-V-19). Staff recommended approval.

Mr. Jacobs stated his mother-in-law was being moved into the home but was unable to access the bedrooms on the second floor. He stated his four children previously lived in the home but had moved out. Mr. Jacobs informed the Board that the addition of his mother-in-law would be less people using the septic system than in previous years.

Mr. Heiser made a motion to approve the variance to convert a first floor living room into a bedroom with a bathroom on the existing septic system at 1146 Pickwick Dr., Goshen Township (36-V-19). Dr. Khan seconded the motion. Dr. Rickabaugh, aye; Mr. Crum, absent; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried. (Attachment #4)

Black Water Holding Tank Variance- 2706 Indian Summer Dr., Tate Township (34-V-19)- Ms. Nesbit reported Sandra Davis requested a variance to install a black water holding tank at 2706 Indian Summer Dr., Tate Township (34-V-19). Ms. Nesbit informed the Board that all the paperwork was in order; staff recommended approval.

Dr. Khan made a motion to approve the variance request to install a black water holding tank at 2706 Indian Summer Dr., Tate Township (34-V-19). Mr. Brown seconded the motion. Dr. Rickabaugh, aye; Mr. Crum, absent; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried. (Attachment #5)

Black Water Holding Tank Extension Request- Ms. Nesbit reported the property owners listed below requested approval to renew their black water holding tank variance request until completion of their septic system. Ms. Nesbit stated all paperwork was in order for homeowners #1 through #10 and homeowner #11 had not yet moved in to their home.

1. Martin- 6138 St. Rt. 727, Wayne Township (51-V-18)
2. Bond- 2534 Woodville Pike, Goshen Township (54-V-18)
3. Brown- 6778 Garrison Spurling Rd, Wayne Township (55-V-18)
4. Brashear- 1952 Erion Rd, Batavia Township (56-V-18)
5. Bowling- 3031 Johnston Dr., Ohio Township (4-V-19)
6. Padgett- 3511 Mullens Way, Pierce Township (12-V-19)
7. Allen- 3449 Hunter Creek Rd., Wayne Township (14-V-19)
8. Briscoe- 1656 Carey Ln., Stonelick Township (21-V-19)
9. Elwood- 6670 Bray Rd., Goshen Township (30-V-19)
10. Schneider- 4177 Amelia Olive Branch Rd., Batavia Township (31-V-19)
11. Kennard- 7252 Thompson Rd., Goshen Township (11-V-19)

Dr. Khan made a motion to approve the extension request for the black water holding tank variance for homeowners #1 through #11. Mr. Brown seconded the motion. Dr. Rickabaugh, aye; Mr. Crum, absent; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried.

ACTION ITEMS:

Approval of Salary Adjustment for Danielle Profitt, Part-Time Medical Billing Specialist I in the Nursing Division- Ms. Nesbit reported Danielle Profitt was appointed to the Part-Time Medical Billing Specialist I position with the incorrect starting salary listed on her appointment sheet. Ms.

Nesbit stated a higher starting salary was agreed upon due to Ms. Profitt's previous professional experience. Ms. Nesbit requested approval for the salary adjustment of an additional \$0.50 per hour to be retroactive to Ms. Profitt's start date of July 1, 2019.

Mr. Brown made a motion to approve the salary adjustment for Danielle Profitt, Part-Time Medical Billing Specialist I to be retroactive to her start date of July 1, 2019. Dr. Khan seconded the motion. Dr. Rickabaugh, aye; Mr. Crum, absent; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried. (Attachment #6)

Approval of Medical Director's Contract- Ms. Nesbit stated Dr. Kaya's contract would expire on August 31, 2019. She explained the original contract was blended with the amendment for Tuberculosis Services previously approved on February 13, 2019 by the Board and offered a proposed increase of 2.6% to his contract. Ms. Nesbit stated Dr. Kaya was willing to continue to serve as the Medical Director and was agreeable with the increased amount. Ms. Nesbit requested the Board approve and sign Dr. Kaya's contract as Medical Director for the period of September 1, 2019 through August 31, 2020.

Dr. Khan made a motion to approve and sign Dr. Kaya's contract as Medical Director for the period of September 1, 2019 through August 31, 2019. Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #7)

Rescinding Resolution 07-19 and Approval of Resolution 11-19 Establishing Procedures for the Tagging and Embargo of Articles and Food per the Ohio Administrative Code Section 901:3-4-12, Section 901:3-4-15 and Section 3701-21-27- Ms. Nesbit stated Resolution 07-19 was previously approved to allow tagging and embargoing food by staff on April 10, 2019. She explained Maalinii Vijayan, Director of Environmental Health, was in communication with the Ohio Department of Health and was informed an additional section of the code dealing with unapproved sources needed to be cited. Ms. Nesbit requested Resolution 07-19 be rescinded and Resolution 11-19 Establishing Procedures for the Tagging and Embargo of Articles and Food per the Ohio Administrative Code Section 901:3-4-12, Section 901:3-4-15 and Section 3701-21-27 be approved.

Mr. Brown made a motion to rescind Resolution 07-19 and approve Resolution 11-19 Establishing Procedures for the Tagging and Embargo of Articles and Food per the Ohio Administrative Code Section 901:3-4-12, Section 901:3-4-15 and Section 3701-21-27. Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #8)

Adopt Resolution 12-19 Declaring Properties Public Health Nuisances- Ms. Nesbit presented the addresses of six properties to be considered public health nuisances as stated on Attachment A and B of Resolution 12-19 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at the identified properties.

Following a review and discussion, Dr. Khan made a motion to adopt Resolution 12-19 to declare the properties listed on Attachment A and B public health nuisances, to declare the resolution an emergency order, and to waive the required three readings. The motion further stated if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Crum seconded the motion. The vote was all ayes; motion carried. (Attachment #9)

Approval of Board of Health Meeting Minutes for June 12, 2019- Dr. Rickabaugh inquired if there were any additions or corrections to the minutes from the June 12, 2019 Board of Health Meeting. There were no additions or corrections.

Mr. Crum made a motion to approve the minutes for the June 12, 2019 Board of Health meeting. Dr. Khan seconded the motion. The vote was all ayes; motion carried.

Approval and Payment of Bills- Ms. Nesbit presented the Health District's bills for consideration. Following the Board's review and discussion, Mr. Crum made a motion to pay the bills as presented. Dr. Khan seconded the motion. The vote was all ayes; motion carried. (Attachment #10)

DISCUSSION ITEMS:

Update on Hepatitis A Outbreak Response Funding Opportunity- Ms. Nesbit reported \$11,628 was received from the Ohio Department of Health to help fund the hepatitis A outbreak response that was needed to combat the large number of cases in Clermont County. She stated a reduction in the number of cases was reported over the past month and the agency would continue to monitor the data in the future. Ms. Nesbit explained over the past 18 months 1,675.50 direct man hours were worked by staff and \$134,869.84 was spent to combat the outbreak. Ms. Nesbit indicated the data was preliminary as the revenue numbers were still being gathered. She stated she would be able to provide more concrete numbers next month.

Mr. Crum asked what potentially caused the number of hepatitis A cases to decline. Ms. Nesbit stated herd immunity most likely played a part in the decline as Clermont County Public Health, along with community partners, have vaccinated a large number of high risk individuals.

Dr. Khan asked how it was decided which inmates would receive vaccinations during the Clermont County Jail vaccine clinics. Ms. Nesbit stated the inmates had to volunteer to receive the vaccination and jail staff assisted in the process.

Nursing Clinics Now Paperless- Ms. Nesbit stated new scanners and signature pads were added to the Nursing Division allowing the clinics to become paperless. She explained patient's information would be scanned into the system which helped to eliminate human error during processing but patients would receive paper copies if requested. Ms. Nesbit thanked staff for their hard work and dedication to making the transition to paperless a success.

Clear Impact Performance Management License- Ms. Nesbit stated she had started the process of comparing new systems to replace Vision, Mission, Services, and Goals (VMSG) Dashboard which was used to assist public health agencies with documenting performance management. She explained through communications with the Ohio Department of Health she was informed that four hundred licenses were purchased for Clear Impact Performance Management, of which two hundred would be dispersed internally to Ohio Department of Health staff for use and the remaining two hundred licenses would be dispersed to local health departments. Ms. Nesbit stated she requested two licenses for the agency and had a meeting set for the next morning for a demo of the Clear Impact Performance Management system.

Mr. Crum asked how much the cost would be if the Clear Impact Performance Management system had to be purchased in the future. Ms. Nesbit stated she had not received a quote for the system but would ask the cost to purchase the system without the assistance of the state's licenses during the meeting. She explained it may be necessary to have licenses in both VMSG and Clear Impact for a year to transition the information previously stored in VMSG to Clear Impact's system.

BOARD OF HEALTH EDUCATION:

Overdose Death Review Data for 2018 Presented by Tyra Scherer, Health Educator- At 7:06 PM, Ms. Scherer gave a presentation on the overdose death review data from 2018. The presentation was followed by a brief discussion that concluded at 8:01 PM.

EXECUTIVE SESSION:

To Monitor Progress of 2018 Financial Audit and Ongoing Employment of an Employee - At 8:03 PM, Mr. Crum made a motion to enter executive session to discuss the 2018 Financial Audit and the ongoing employment of an employee. Dr. Khan seconded the motion. The vote upon roll was Dr. Rickabaugh, aye; Mr. Crum, aye; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried.

At 8:22 PM, Mr. Crum made a motion to come out of executive session. Mr. Brown seconded the motion. The vote upon roll was Dr. Rickabaugh, aye; Mr. Crum, aye; Mr. Heiser, aye; Dr. Khan, aye; Mr. Brown, aye; motion carried.

ACTION ITEMS (continued):

Approval of 2018 Audit- Mr. Crum made a motion to acknowledge receipt of the 2018 Financial Audit. Dr. Khan seconded the motion. The vote was all ayes; motion carried. (Attachment #11)

ADJOURNMENT:

Mr. Brown made a motion to adjourn the meeting at 8:27 PM. Mr. Crum seconded the motion. The vote was all ayes; motion carried.

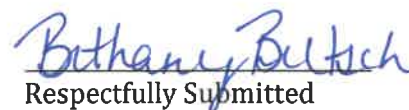

DR. JANET RICKABAUGH


ANDREW CRUM


ERIC HEISER


DR. JOSEPH KHAN


DENNIS BROWN


Respectfully Submitted