



Clermont County Public Health

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Clermont County General Health District Board of Health Meeting

The monthly meeting of the Clermont County Board of Health was held on April 10, 2019. Janet Rickabaugh, President, called the meeting to order at 6:30 PM. Dr. Rickabaugh led the Board members and guests in the Pledge of Allegiance.

Roll Call: Dr. Janet Rickabaugh, present Dr. Joseph Khan, present
 Andrew Crum, present Dennis Brown, present
 Eric Heiser, present

Others present included Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner; Maalinii Vijayan, Director of Environmental Health; Kevin Jester, Director of Plumbing; Jackie Lindner, Director of Nursing; Robert Wildey, Director of Water and Waste; Jennifer Bauer, Communicable Disease Nurse and others as listed on Attachment #1.

Reorganization of the Board- Dr. Rickabaugh relinquished the Chair to Ms. Nesbit. Ms. Nesbit asked for nominations for the position of President of the Board of Health. Mr. Brown made a motion to nominate Dr. Rickabaugh to the position of President of the Board of Health. The motion was seconded by Mr. Crum. The vote upon roll was all ayes; Dr. Rickabaugh was elected to the position of President of the Board of Health.

Ms. Nesbit returned the Chair to Dr. Rickabaugh. Dr. Rickabaugh asked for nominations for the position of Vice President of the Board of Health. Mr. Brown made a motion to nominate Mr. Crum to the position of Vice President of the Board of Health. The motion was seconded by Dr. Khan. The vote upon roll was all ayes; Mr. Crum was elected to the position of Vice President of the Board of Health.

VARIANCES:

Isolation Distance- 275 Indianview Dr., Miami Township (16-V-19)- Ms. Nesbit stated Bradley Meyer and Michelle Rubenacker requested two variances. The first to install a mound system approximately seventeen feet from a pond and the second to allow the system to be installed without an area for a replacement system on the existing lot at 2635 East Amelia Farms Road, Tate Township (16-V-19). Ms. Nesbit explained that without approval the property owners could not build on the lot. Staff recommended approval.

Dr. Khan made a motion to approve the variance request to install a mound system approximately seventeen feet from a pond and to allow the system to be installed without an area for a replacement system on the existing lot at 2635 East Amelia Farms Road, Tate Township (16-V-19). The motion was seconded by Mr. Brown. The vote upon roll was all ayes; motion carried. (Attachment #2)

Isolation Distance- 718 Neville Penn Schoolhouse Rd., Washington Township (17-V-19)- Ms. Nesbit stated that Samuel Hitchman requested a variance to relocate leach lines outside of Duke

Energy's easement at 718 Neville Penn Schoolhouse Rd., Washington Township (17-V-19). Ms. Nesbit noted that the force main was permitted to be installed through the easement. Duke Energy was concerned that heavy equipment could damage the leach lines if repairs needed to be made to their electrical equipment. Staff recommended approval contingent on the submittal of the new design with the leach field outside the easement.

Mr. Crum made a motion to approve the variance request to allow the force main to go through Duke Energy's easement contingent on the submittal of the new design at 718 Neville Penn Schoolhouse Rd., Washington Township (17-V-19). The motion was seconded by Mr. Heiser. The vote upon roll was all ayes; motion carried. (Attachment #3)

Isolation Distance- 976 White Oak Rd., Pierce Township (18-V-19)- Ms. Nesbit stated John and Amanda O'Connor requested a variance to build a detached garage three and a half feet from the leach lines at 976 White Oak Rd., Pierce Township (18-V-19). Staff recommended disapproval.

Mr. O'Connor indicated they had only owned the property for one year and did not know where the septic tank or leach lines were located. Mr. Crum inquired whether the garage location could be moved further onto the drive. Mr. O'Connor responded if the garage location was moved that it would be too close to the neighbor and it had been located as far away from the leach lines as possible. Dr. Kahn had inquired about the foundation. Mr. O'Connor responded it would be a concrete floor with set poles. Mr. Wildey stated that this would be a less intrusive and less likely to cause damage to the system. Dr. Khan and Mr. Crum explained to the O'Connors that if the system was damaged and then failed, it would be the homeowners' responsibility to repair or replace the system. Mr. O'Connor understood this.

Dr. Kahn made a motion to approve the variance request to build a detached garage three and a half feet from the leach lines at 976 White Oak Rd., Pierce Township (18-V-19). The motion was seconded by Mr. Crum. The vote upon roll was all ayes; motion carried. (Attachment #4)

Isolation Distance- 2776 State Route 132, Ohio Township (19-V-19)- Ms. Nesbit stated Kevin Elliott requested a variance to install a covered porch which will be approximately seven feet from the existing septic tank and fifteen feet to the existing leach lines at 2776 State Route 132, Ohio Township (19-V-19). Staff recommended approval.

Mr. Crum made a motion to approve the variance request to install a covered porch approximately seven feet from the existing septic tank and fifteen feet to the existing leach lines at 2776 State Route 132, Ohio Township (19-V-19). The motion was seconded by Mr. Heiser. The vote upon roll was all ayes; motion carried. (Attachment #5)

Black Water Holding Tank Extension Requests- Ms. Nesbit reported the property owners listed below requested approval to renew their black water holding tank variance requests until completion of their septic system. Ms. Nesbit stated the black water holding tank variance extension paperwork was in order for homeowners #1-5, #8 and #9 and homeowners #6 and #7 had not yet or just recently moved in to the homes.

1. Martin- 6138 St. Rt. 727, Wayne Township (51-V-18)
2. Bond- 2534 Woodville Pike, Goshen Township (54-V-18)
3. Brown- 6778 Garrison Spurling Rd, Wayne Township (55-V-18)
4. Brashear- 1952 Erion Rd, Batavia Township (56-V-18)
5. Bowling- 3031 Johnston Dr., Ohio Township (4-V-19)

6. Meader- 6835 Johnson Rd., Wayne Township (10-V-19)
7. Kennard- 7252 Thompson Rd., Goshen Township (11-V-19)
8. Padgett- 3511 Mullens Way, Pierce Township (12-V-19)
9. Allen- 3449 Hunter Creek Rd., Wayne Township (14-V-19)

Mr. Crum made a motion to approve the extension requests for the black water holding tank variances for homeowners #1-#9. The motion was seconded by Mr. Brown. The vote upon roll was all ayes; motion carried.

ACTION ITEMS:

Adoption of Resolution 07-19 Establishing Procedures for the Tagging and Embargo of Articles and Food Per the Ohio Administrative Code Section 901:3-4-12 and Section 901:3-4-15- Ms. Nesbit indicated one of the items that frequently comes up during the Retail Food Establishment and Food Service Operation Surveys from the Ohio Department of Health and the Ohio Department of Agriculture is the ability of sanitarians to tag or embargo food. She said without the resolution, the Health Commissioner is the only person who can tag or embargo. The resolution would allow sanitarians to tag or embargo if necessary in the field. Ms. Nesbit informed the Board that if the resolution was approved, Ms. Vijayan, Director of Environmental Health, and her staff understood that every effort should be made to contact her, or Mr. Kelly, Assistant Health Commissioner, if unable to contact her, to obtain approval prior to tagging or embargoing. She said tagging and embargoing is required in the event the food cannot be discarded during the inspection which can occur if there is a large quantity of food that would need to be removed from the facility or destroyed. Mr. Crum wanted to know if the agency would have a process. Ms. Nesbit stated the agency would write a standard operating guideline and would have sanitarians call Ms. Vijayan before making a decision. Ms. Vijayan indicated sanitarians currently call her when confronted with the need to tag or embargo. She further stated a standard operating guideline already exists, but will be updated and reviewed with staff.

Dr. Khan made a motion to Adopt Resolution 07-19 Establishing Procedures for the Tagging and Embargo of Articles and Food Per the Ohio Administrative Code Section 901:3-4-12 and Section 901:3-4-15. The motion was seconded by Mr. Crum. The vote upon roll was all ayes; motion carried. (Attachment #6)

Approval of Contract with the Butler County Mental Health and Addiction Recovery Services Board for Syringe Exchange Services- Ms. Nesbit stated Butler County Mental Health and Addiction Recovery Services Board (MHR SB) requested to enter into a regional solution to the opioid epidemic. She said Butler County MHR SB was the recipient of federal funding through the state to address the epidemic and as part of the grant will pay CCPH \$10,200 to support syringe service efforts. The funding is part of a regional grant among Mental Health and Recovery Boards in Clermont, Butler and Brown counties and the funding must be used by September 2019. Ms. Nesbit indicated Butler County MHR SB was hopeful there would be another round of funding next year. The counties that would be participating are Butler, Brown and Clermont, and possibly Warren and Clinton. She stated Butler County MHR SB also would reimburse CCPH for the nursing staff time conducting immunizations on the syringe services van. Dr. Khan wanted to know if CCPH was still contracting with Hamilton County Public Health. Ms. Nesbit responded that CCPH was still contracting with Hamilton County for the program.

Dr. Kahn made a motion to approve the contract with the Butler County Mental Health and Addiction Recovery Services Board for Syringe Exchange Services. The motion was seconded by Mr. Brown. The vote upon roll was all ayes; motion carried. (Attachment #7)

Adoption of Resolution 08-19 Declaring Properties Public Health Nuisances- Ms. Nesbit presented the address of one property to be considered a public health nuisance as stated on Attachment A of Resolution 08-19 Declaring Public Health Nuisances and Ordering Abatement of Nuisance at the identified property.

Following a review and discussion, Dr. Khan made a motion to adopt Resolution 08-19 to declare the property listed on Attachment A public health nuisance and to declare the resolution an emergency order and to waive the required three readings. The motion further stated if corrections were not made within the allotted time, the nuisance case would be referred to the Health District's legal counsel for appropriate action. The motion was seconded by Mr. Crum. The vote upon roll was all ayes; motion carried. (Attachment #8)

Approval of Board of Health Meeting Minutes for March 13, 2019- Dr. Rickabaugh asked if there were any additions or corrections to the minutes of the March 13, 2019 Board of Health Meeting. There were no additions or corrections.

Mr. Brown made a motion to approve the minutes of the March 13, 2019 Board of Health meeting. The motion was seconded by Mr. Crum. The vote upon roll was all ayes; motion carried.

Approval and Payment of Bills- Ms. Nesbit presented the Health District's bills for consideration. Following the Board's review and discussion, Dr. Khan made a motion to pay the bills as presented. The motion was seconded by Mr. Brown. The vote upon roll was all ayes; motion carried. (Attachment #9)

DISCUSSION ITEMS:

Update on Ohio Academy of Pediatrics Put A Lid On It Grant- Ms. Nesbit reported that funding was received through the Ohio Academy of Pediatrics Put A Lid On It grant for one case of thirty-six small and medium helmets. In addition, seventy-two extra small helmets were ordered at \$3.75 per helmet to distribute as that size frequently runs out.

Update on Ohio EPA Mosquito Control Grant: Ms. Nesbit was notified by Ohio EPA that we did not receive funding for the 2020 Mosquito Control Grant which would have supplied funding from July 1, 2019 through the summer of 2020. Ms. Nesbit and Mr. Wildey were surprised by the denial of funding because Ohio EPA had suggested applying for the grant two years ago when Zika became a concern. According to Ohio EPA, there were more grant applications submitted than funding that was available. The grant application contained essentially the same information as the two previous years when funding was received. Ms. Nesbit planned to request an extension on the 2018 funding which would allow the agency to reallocate current funding to pay the salary of the Water and Waste intern through the summer. The program was nice in providing an opportunity to a summer intern to get public health experience. The funding however does not permit use of the funds to pay existing staff. Ms. Nesbit said mosquito monitoring started when West Nile Virus was emerging in the United States. The monitoring stopped after several years as West Nile became endemic and the agency did not have sustainable long term funding for this activity and still do not have long term sustainable funding for this activity. Dr. Kahn asked if the agency could get the grant next year. Ms. Nesbit indicated that every year is a competitive cycle. However, staff would be discussing internally whether to apply for funding again.

Update on Family Fun Adventure Challenge- May 11, 2019 at Batavia Township Park- Mr. Kelly provided an update to the Board on the upcoming Family Fun Adventure Challenge (FFAC)

Event. He said Batavia Township no longer wanted to have the paid Eastside Adventure Challenge Event but still wanted to be involved with the FFAC. Rex Parsons, Batavia Township Administrator, indicated Batavia Township would provide free food and inflatables for the parking lot. Mr. Kelly stated there are two hundred fifty-eight individuals signed up for the event – obstacle course and color run with a month left to go. Ms. Lindner added the Clermont Co. Early Childhood Coordinating Committee (EC3) is a partner for the event. The EC3's Play, Learn and Grow Kids Fest have booths in the parking lot promoting early childhood education with fun learning activities for children and educational materials available for parents.

Update on Newtonsville Sewers- Ms. Nesbit updated the Board on the Newtonsville Sewer project. Both she and Mr. Wildey were asked by the Clermont County Water Resources Department to attend the Clermont County Commissioners Meeting on Monday, April 8, 2019 to provide an update on the Newtonsville sewer project. The Board had declared the Village of Newtonsville a Public Health Hazard and made a formal complaint to the Ohio Environmental Health Agency (OEPA) at the March 13, 2019 meeting. Prior to making the declaration, OEPA indicated that the samples taken by CCPH staff in 2017 would be sufficient to make a decision. OEPA has a new director who wants to use samples taken by OEPA staff. Samples should be taken by OEPA staff in the next few weeks. On March 21, 2019, Newtonsville Village Council voted 3-2 to move forward with sewers. The Mayor was the deciding vote. A decision by the EPA to declare Newtonsville a health hazard will help the County Commissioners obtain easements faster. If the project continues to be delayed, there is a possibility that grant money could be forfeited.

Update on EnerGov MOU- Ms. Nesbit reminded the Board that County Administration wanted CCPH to pay approximately \$40,000 annually for the EnerGov licensing and hosting fees. After discussions concerning the fees, County Administration indicated the County would absorb all of the hosting fees bringing the costs in line with what was budgeted. There were two different types of licenses for Energov, one for the system and one for mobile devices. The agency would still need to pay for two more system licenses and one additional mobile license. Ms. Nesbit indicated the mobile license would be for Mr. Wildey and an iPad would need to be purchased in order for him to utilize Energov while performing fieldwork.

Ms. Nesbit said the agency requested an updated agreement from the County which will be on the agenda next meeting.

WIC 2020 Fiscal Budget- Ms. Nesbit provided information for the WIC 2020 Budget. She and Mr. Kelly both had worked on figures for the grant RFP that had been released earlier in the day. Mr. Kelly indicated there was a 2.38% reduction in the funding compared to FY19. Ms. Nesbit said the budget would be fine because a part dietitian resigned and would not be replaced, and there were equipment costs that were in the FY19 grant and not in the FY20 budget.

Move a Measured Mile- Ms. Nesbit informed the Board that she made the decision to discontinue the Move a Measured Mile program. She said the agency used to receive money from the County to support the program but that was years ago. Now it is all agency staff time and effort. Ms. Nesbit stated there are other programs available to employees regarding as part of health benefits. Mr. Brown inquired whether participation was down. Ms. Nesbit indicated that participation waxed and waned. County employees would sign-up and not follow through. The same employees would win the prizes each year which is why a raffle system was attempted the last couple of years with the program.

Board of Health Pictures at the May Meeting- Ms. Nesbit notified the Board that updated Board of Health pictures will be taken at the May meeting.

BOARD OF HEALTH EDUCATION:

Board Member Orientation, Statewide Hepatitis A Outbreak and Nursing Services- Ms. Nesbit began the Board of Health Education at 7:17 pm with a presentation explaining the roles and responsibilities of board members and the term limits. Documents covered by Ms. Nesbit as part of the CCPH Board of Health Member Orientation PowerPoint were:

Being an Effective Local Board of Health Member, Your Role in the Local Public Health System,
National Association of Local Boards of Health (NALBOH)

The Governance Functions, NALBOH

Appendix D from the 2012 Public Health Futures Report, Mandated and Permitted Services and Governance/Administrative, Provisions in the Ohio Revised Code (ORC) and Ohio Administrative Code (OAC)

Ohio's Open Meetings Act Summary, Ohio Attorney General's Office


Orientation Guide, Ohio Association of Boards of Health

Ms. Jennifer Bauer continued the Board education with a presentation on the State of Ohio Hepatitis A outbreak. Ms. Bauer provided information concerning where the outbreak was occurring, what hepatitis A is, what individuals are at higher risk for hepatitis A during the outbreak, the signs and symptoms of the disease, and the outbreak case definition. She also presented the current statistics for the State of Ohio and the statistics specific to Clermont County.


Ms. Jackie Lindner completed the Board education with a presentation discussing services the Nursing Division is considering to help meet the needs of the community, make full use of Ms. Bauer who is a nurse practitioner, and generate revenue. There will be an agency meeting on April 16, 2019 to discuss the feasibility of each of the services. The Board education concluded at 8:05 PM


ADJOURNMENT: Mr. Brown made a motion to adjourn the meeting at 8:10 PM. The motion was seconded by Mr. Crum. The vote upon roll was all ayes; motion carried.

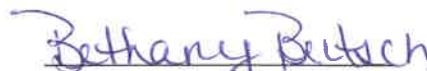

DR. JANET RICKABAUGH


ANDREW CRUM

Absent
ERIC HEISER


DR. JOSEPH KHAN


DENNIS BROWN


Respectfully Submitted